

Brown Family,

I have enjoyed working for the Brown Trucking company for the last several years. I have been a faithful employee and have always been there to work long hours and get the produce delivered to customers in peak season. I recently heard a rumor that you were interested in selling the trucking company.

I would like to propose a partnership. I know that you rely on the trucks to get crops to market and make customers happy, but for you to want to sell the company it must not be making enough profit. I have seen some areas in management and truck maintenance that I think I could improve if I were given the chance.

I would like to propose a purchase of a portion of the trucking company. I have \$50,000 in cash that I have saved for a down payment. I would like to purchase 50% of the equity stake in the company for \$250,000. I would like to request owner financing for \$200,000 to be repaid over the next four years.

Per our arrangement when I was hired, I have been working as a driver for other companies and I believe that I can bring in some of the contracts that I have been working on into Brown Trucking. I have always wanted to be a business owner; this agreement would allow me to fulfill that dream instead of becoming unemployed.

Your Employee and Future Partner,

Hector