

Job Description

Job Title:		
Department	Supervisor:	
Exempt: _____	Hours: _____	FT ____ PT ____
Non-Exempt: _____	Schedule: _____	Seasonal _____

Company Statements

In the performance of their respective tasks and duties all employees are expected to conform to the following:

Position purpose

Responsibilities/Duties/Functions/Tasks

Qualifications

Special Position Requirements

Preferences

Work Requirements